Ray White Lower North Shore
Tenant Key Return Form

Date: _____

Name: _____
_____

Address: _____

Phone No's: _____

Forwarding Address: _____
_____

_____

Bank Account Details for Bond:
Acc No: _____
BSB: _____
Account Name: _____
Bank: _____

Carpets Steam Cleaned? **YES** / **NO** (*Please circle)*
Company used and phone number: _____

General Cleaner used? **YES** / **NO** (*Please circle)*
Company and phone number: _____

Utilities Disconnected?: **YES** / **NO**
Energy Australia: ph: 131 535
Telstra: ph: 132 202
AGL (Gas Company): ph: 131 606 (if gas supplied at property)
Optus: ph: 1800 500 500

Alarm Code? (if applicable): _____

Mail re-direction arranged?: **YES** / **NO**

All keys and/or remotes returned?: **YES** / **NO**
(including window keys, letterbox keys, garage keys etc)

Property Manager: _____

Thank you and all the best with your new home!

Ray White Lower North Shore
Level 1, 3 Young Street, Neutral Bay
p: 9953 7333 f: 9909 3157